



# Banner Central Office Queue Selection

ROUTING

**Supplement to the Request for Computer System Access Form.** Place a check mark next to the appropriate **ROLE** needed for your employee. Supervisor signature is required. This must accompany the Request for Computer Systems Access Form if no security in place.

**Supervisors on the MANAGEMENT Queues may not originate transactions.**

## SECTION 1: REQUESTOR INFORMATION

Employee ID: \_\_\_\_\_ Employee Name: \_\_\_\_\_ Date: \_\_\_\_\_ Replacement For: \_\_\_\_\_

Enters Journal Vouchers?  Yes  No (FIN\_FISCAL\_MONITOR Security Class and rule groups per role)

## SECTION 2: REQUEST DETAILS - CENTRALLY ORIGINATED TRANSACTION APPROVAL QUEUES

ROLE	Centrally Initiated Journal Vouchers JEC & B4C Fiscal Monitor Approvals (Allows for Implicit Approvals at 1st level)	MANAGEMENT Queues Final Review Journal Vouchers JEC & B4C Manager/Supervisor Approvals
<b>AFR Fiscal Monitor</b> <input type="checkbox"/> RG = ENCG, JVCG, JVCO, B4CO	C01A - Unrestricted Funds (JEC) C01B - Unrestricted Funds with Account Type 60 (JEC) C01C - Unrestricted Funds Account Type 80 (JEC) C01F - Plant Funds (JEC) C01G - Unrestricted Funds with Account Code 6110 & Org Code B00011, C00033 (B4C) C01H - Unrestricted Funds (B4C)	
<b>AFR Supervisor</b> <input type="checkbox"/> RG = ENCG, JVCG		CMF1 - CENTRAL MGT QUEUE - AFR

**Supervisor Authorization** Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Budget Fiscal Monitor</b> <input type="checkbox"/> RG = ENCG, JVCG, JVCO, B4CO	C01A - Unrestricted Funds (JEC) C01B - Unrestricted Funds with Account Type 60 (JEC) C01C - Unrestricted Funds Account Type 80 (JEC) C01F - Plant Funds (JEC) C01G - Unrestricted Funds with Account Code 6110 & Org Code B00011, C00033 (B4C) C01H - Unrestricted Funds (B4C)	
<b>Budget Supervisor</b> <input type="checkbox"/> RG = ENCG, JVCG, B4CO	C01K - Plant Funds (B4C)	CMF1 - CENTRAL MGT QUEUE - AFR CMB1 - CENTRAL MGT QUEUE - BUDGET

**Supervisor Authorization** Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>SPA Fiscal Monitor</b> <input type="checkbox"/> RG = ENCG, JVCG, JVCO, B4CO	C01D - Restricted Funds (JEC) C01E - Restricted Funds with Account Type 60 (JEC) C01I - Restricted Funds with Account Code 6110 & Org Code B00011 or C00033 (B4C) C01J - Restricted Funds (B4C)	
<b>SPA Supervisor</b> <input type="checkbox"/> RG = ENCG, JVCG		CMS1 - CENTRAL MGT QUEUE - SPA

**Supervisor Authorization** Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

ROLE	Centrally Initiated Journal Vouchers JEC & B4C Fiscal Monitor Approvals (Allows for Implicit Approvals at 1st level)	MANAGEMENT Queues Final Review Journal Vouchers JEC & B4C Manager/Supervisor Approvals
<b>AFR Plant Fiscal Monitor</b> <input type="checkbox"/> RG = ENCG, JVCG, JVCO, B4CO	C01F - Plant Funds (JEC)	
	C01K - Plant Funds (B4C)	
<b>AFR Plant Supervisor</b> <input type="checkbox"/> RG = ENCG, JVCG		CMP1 - CENTRAL MGT QUEUE - PLANT

**Supervisor Authorization** Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Payroll</b> <input type="checkbox"/> RG = ENCG, JVCG, JVCO	C01A - Unrestricted Funds (JEC)	
	C01B - Unrestricted Funds with Account Type 60 (JEC)	
	C01C - Unrestricted Funds Account Type 80 (JEC)	

**Supervisor Authorization** Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Treasury Services</b> <input type="checkbox"/> RG = ENCG, JVCG, JVCO	C01A - Unrestricted Funds (JEC)	
	C01B - Unrestricted Funds with Account Type 60 (JEC)	
	C01C - Unrestricted Funds Account Type 80 (JEC)	
	C01D - Restricted Funds (JEC)	
	C01E - Restricted Funds with Account Type 60 (JEC)	
	C01F - Plant Funds (JEC)	
	C01M - Bank Funds (JEC)	
<b>Treasury Supervisor</b> <input type="checkbox"/> RG = ENCG, JVCG		CMT1 - CENTRAL MGT QUEUE - TREAS SVCS

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<b>UAR</b> <input type="checkbox"/> RG = ENCG, JVCG, JVCO	C01A - Unrestricted Funds (JEC)	
	C01B - Unrestricted Funds with Account Type 60 (JEC)	
	C01C - Unrestricted Funds Account Type 80 (JEC)	
	C01D - Restricted Funds (JEC)	
	C01E - Restricted Funds with Account Type 60 (JEC)	
	C01L - Loan Funds (JEC)	
<b>UAR Supervisor</b> <input type="checkbox"/> RG = ENCG, JVCG		CMA1 - CENTRAL MGT QUEUE - UAR CMF1 - CENTRAL MGT QUEUE - AFR CMS1 - CENTRAL MGT QUEUE - SPA

**Supervisor Authorization** Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Controller</b> <input type="checkbox"/> RG = ENCG, JVCG		CMC1 - CENTRAL MGT QUEUE - CONTROLLER CCYE - CENTRAL CONTROLLER YEAR END QUEUE NSF - NSF
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**Supervisor Authorization** Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**This request has been Reviewed and Approved by FSA**

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_