

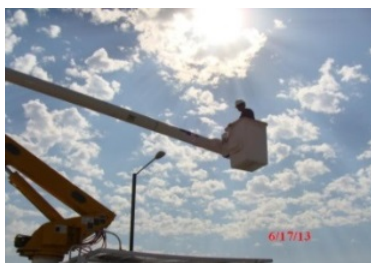
Administration and Finance
Weekly Activity Report
Week Ending: March 28, 2014

- **NMSU Transportation & Parking** - Ophelia Watkins, Director Transportation & Parking and NMSU representative member on the City of Las Cruces Transit Advisory Board (TAB) attended the quarterly TAB meeting. The South Central Regional Transit District is working towards connecting, coordinating and filling the gaps in transit services in Sierra and Dona Ana counties. City of Las Cruces RoadRUNNER Transit expects the online service for fixed routes to be live in November. Clever Devices is the provider of the service that will make fixed route information available online by computer or smart phone. The Metropolitan Planning Organization is conducting a route timing study and expects fixed bus route maps to be available on Google maps soon.
- **Digital Signage Television Upgrade Continues** - The scheduled replacement of all Digital Signage TVs and their associated video players across the Las Cruces campus is underway. The upgrade, which includes the installation of three new TV monitors/video players at the Grants campus, is a collaboration between ASNMSU and ICT. ASNMSU provides content shown on the TVs while ICT provides technical support. Completion of the upgrade is expected by May 2014.

- **Safety Training** - FS Environmental Health & Safety trained seven Dona Ana Community College facility employees in tractor & equipment safety. Jose L. Gamon, Safety Specialist, instructed this training with assistance from Louie Hinojos, Facilities & Services Groundskeeper. Jose

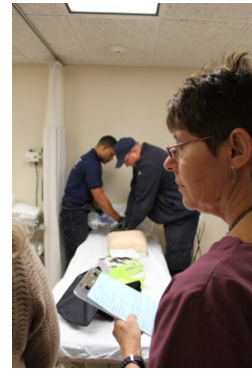


also provides Forklift, Aerial Lift and Boom Truck Safety courses that are designed to impart rules and practices for safe operation of the equipment. He utilizes video presentations, classroom



exercises and "hands-on" operation. The courses are designed to expose the trainees to a safe and efficient operation of the equipment per OSHA regulations, which will ultimately lead to the elimination of hazards in the work area.

- **Code Blue Drill** - FS Fire and the Campus Health Center annually participate in a mock “Code Blue” drill which is a part of the Center’s ongoing requirements for AAAHC national health care facility accreditation. Fire and CPR



drills, and pandemic specific exercises are an integral part of each department’s preparedness for emergencies and disasters. The collaborative exercise was interactive and designed to allow both departments to fulfill individual roles with specific assignments. We completed our CPR drill on March 28th.